



### Intro to Twitter

Twitter is a short message communication application that allows you to **send messages (tweets)** up to 140 characters to others who follow you. This micro-blogging tool is similar to other social media, but is unique in that short messages appear as a customized, continuously flowing, steady stream of news. These quick exchanges of information and real-time conversations are viewed on your computer or mobile device (more than 60% of Twitter users login via mobile devices). There are 200+ million active users on Twitter, posting an average of 400+ million tweets every day (2013).

As an interactive direct marketing tool, the benefits of Twitter include driving traffic to your website and finding new customers (HubSpot); influencing public opinion (Rojas, Bollen & DiGrazia, 2013); listening (CEO.com); getting instant feedback and providing customer support (Social Media Examiner).

#### Quick Tip

To improve your search engine optimization, be sure to include key words in your bio that reflect your business. A few keywords positioned in an accurate way will help improve your business's search visibility.

### Getting Started

Set-up your Twitter account at <https://business.twitter.com>

- Select your username (also referred to as a Twitter handle), which will appear next to all of your tweets. This is how people will identify you on Twitter. If your exact business name is not available, choose a similar name for consistency, but avoid using punctuation and keep it short. Twitter limits your username to 15 characters. Your account will appear as <https://twitter.com/username>. Start with one account and create additional handles after you become familiar with the basic Twitter features and functions.
- Upload images
  - In the profile section of your account settings, your photo is a square image (**company logo or your headshot**) appears next to every tweet you send. The second image in the profile section is the header photo that appears at the top of your profile page.
  - In the design section of your account settings, upload a background image that people see when they visit your Twitter account. You can change this seasonally if you'd like, as long you keep with consistent branding.
- Complete your profile with a brief bio or business summary, website and any elements that create and reinforce your consistent online presence.
- Choose whether you want to keep your Tweets public (the default account setting) or to protect your Tweets (manually approving each person who may view your Tweets).

## *Things to Know*

- Tweets are limited to **140 characters**. Ideally, keep tweets under 100 characters. It makes re-tweeting easier.
- **Timeline, Twitter feed or Twitter stream** are terms referring to tweets as they appear.
- The **Home symbol** is where you view tweets from the people you follow.
- The **@Connect symbol** is the place to see the interactions with those who have followed or mentioned you, retweeted or favorited one of your tweets.
- The **#Discover symbol** provides tweets that reflect your interests—based on your current location, what you follow and what’s happening in the world.
- The **Me profile** section includes quick access to your tweets, photos, followers, those who you follow, your lists, your settings and more. The **Me tab** is also where you can stay current on your direct message conversations.
- **Hashtags** - The symbol # on Twitter is a hashtag used to aggregate the conversation surrounding a topic or event. Create a hashtag by combining the symbol # with a short word or acronym to use as a tag within tweets. Before creating a hashtag, use the search function in Twitter to make sure #yourtopic has not already been used. Within a tweet, the hashtag you created will appear in blue, allowing anyone to scroll over it, click on it and see a page for the hashtag. If you have really created a brand new hashtag, your tweet should be the only one on the page. Now, every time you or someone else includes your hashtag in a tweet, it will be added to the page. Although hashtags started with Twitter, they can now be used across multiple social media programs.
- **Favorites** is a feature that you could use to collect positive tweets about your company.
- Links shared on Twitter are automatically shortened with a <http://t.co> link which is neither private nor public; **anyone with the link will be able to view the content on Twitter. You could also use resources such as <http://goo.gl>, <https://bitly.com>, or <http://tinyurl.com> to share your links through email and many social media programs.**
- If you want to selectively **include your location** information with your Tweets, you can enable this feature, <https://support.twitter.com/articles/122236#>.
- Twitter added the **Tweetdeck app**, for you to better manage, filter and keep up with the topics and accounts that matter most to you, <https://support.twitter.com/articles/20169620-getting-started-with-tweetdeck#>. This puts Tweets into columns and allows you to schedule Tweets.
- Twitter added the **Vine app**, [Vine.co](http://vine.co) (not vine.com) to create and share short 6 second looping videos on Twitter and Facebook, <https://support.twitter.com/articles/20170317-faqs-about-vine#>.
- An **"in-tweet"** report abuse button was added in 2013. For a complete list of Twitter rules, visit <https://support.twitter.com/articles/18311-the-twitter-rules>
- **Additional tools** you may choose to use include Hootsuite.com, [www.statuspeople.com](http://www.statuspeople.com) and other Twitter-certified partners, <https://business.twitter.com/twitter-certified-partners>.
- Social media continues to **incorporate new technologies, features and benefits**. Work with others in your company, industry and network to make the most of your owned, earned, and paid marketing communications. To stay current with Twitter, review their blog, <https://blog.twitter.com> and follow Twitter or specific hashtags.

## Getting Started (Continued)

**Start following others**, such as your business partners, suppliers and customers; industry media and organizations; other businesses in your neighborhood; your competition; your professional network; and other influencers with whom you want to be affiliated. Following means you subscribe to receive their tweets in your timeline.

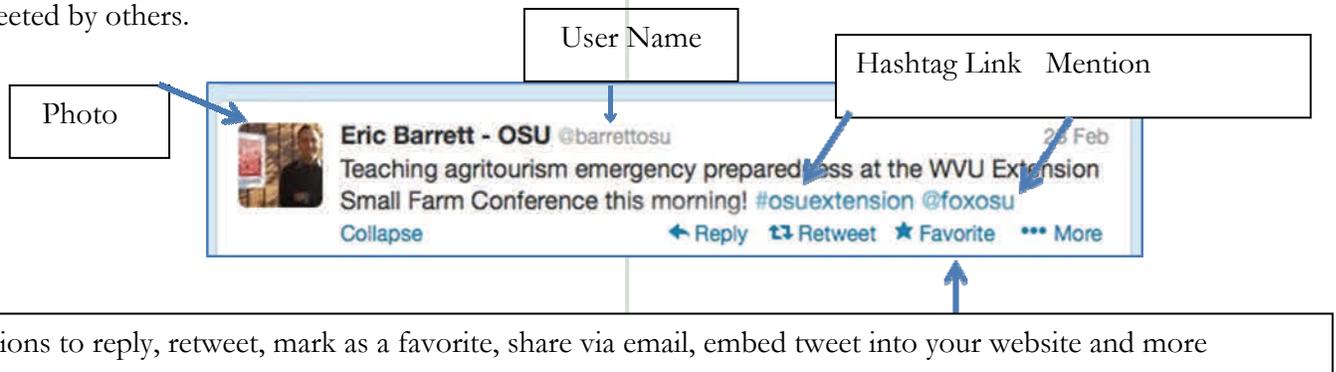
- Follow leaders in your industry and community. Many include a Twitter link on their websites and blogs.
- Go to [search.twitter.com](https://search.twitter.com) (or the magnifying glass image on the mobile app) and use keywords associated with your business to look for related hashtags (#) and topics that are associated with similar businesses. You can also explore through advanced search. <https://twitter.com/search-advanced>
- Use the Who To Follow suggestions from Twitter.
- On the mobile app, click on the Me feature and scroll down to see those who are similar to you. Click on the + to add those you want to follow.
- Review your lists of followers and look at who is following them and who they mention in their tweets.
- Follow hashtags at events. Who is tweeting using the hashtag and who else are they mentioning?
- To segment users by specific groups, create your own lists or subscribe to lists created by others. Go to your Lists page via the **gear icon** drop down menu in the top right navigation bar or by going to your profile page and clicking on **Lists**. You cannot send or direct a tweet to members of a list, for only those list members to see. Lists are used for **reading tweets only**,

<https://support.twitter.com/articles/76460-using-twitter-lists#>.

- Become familiar with the types of information tweeted by others.

**Start tweeting** messages to those who follow you.

- To tweet, click on the  symbol and type your message (tweet) in the white box, “What’s Happening?” Tweet content should be valued by your followers. This can include timely news; helpful tips or fun facts; special offers; interesting photos or short videos; links to special resources; spotlights on customers, employees, or suppliers; unique insights or quotes; a question with a link to the answer; short video clips providing a glimpse into ‘behind the scenes’ business activity or invitations to join a discussion or event.
- You can **include a link to any web content**, photograph, or video. You can take a photo with your phone and instantly upload it to Twitter. Tweets with photos get twice the response. <https://business.twitter.com/photos-videos-content> You can use the Vine to record a short video loop or link to your videos on YouTube or vimeo.
- **@Reply** is a public message that shows your response in the tweet stream (timeline) of everyone who follows you and the person who tweeted. It also appears on the **@connect** (mentions) page of the Twitter user.
- A Retweet (RT) is a message created and sent by someone else that you **share publically with the people who follow you**.
- A Direct Message (DM) is a private message you **send to another Twitter user who follows you**. You can click on the envelope icon to send and view Direct Messages.



## Getting Started (Continued)

### Create a following

- In addition to tweeting great content that others retweet and mark as favorites, build a strong following by:
  - Incorporating Twitter into your online and offline marketing.
  - Adding Twitter buttons to your website to help your visitors share content and connect with you on Twitter. <https://twitter.com/about/resources/buttons#tweet>
  - Embedding a Twitter timeline on your website or blog. <https://dev.twitter.com/docs/embedded-timelines>
  - Adding your Twitter @username in your printed promotions, packaging and signage.
  - Recognizing and thanking others in your tweets by using @mention to reference other Twitter users.
  - Creating hashtags around a topic or event (see more in “things to know” below).
  - Hosting a Tweetchat (also referred to as Tweetup), a public conversation on Twitter which allows you and others to follow the discussion about a one-time event or ongoing topic (hashtag). For example, #agchat is a weekly Twitter chat. (<http://agchat.org/agchat-foodchat>) Participate in one before hosting your own.
  - Launching a contest that asks followers to contribute so that your Twitter feed becomes a mix of Tweets you’ve created, as well as replies and retweets. <https://support.twitter.com/articles/68877-guidelines-for-contests-on-twitter#>
  - Exploring Twitter Ads. <https://business.twitter.com/products/twitter-ads-self-service> Use Promoted Tweets for targeted communications. Use Promoted Accounts to be featured in search results and within the Who To Follow section.

## Resources

Twitter for Business,  
<https://business.twitter.com/twitter-smaller-businesses> &  
<https://business.twitter.com>

CEO.com,  
[www.ceo.com/social-ceo-report-2013-download](http://www.ceo.com/social-ceo-report-2013-download)

Hashtags,  
<http://www.hashtags.org>

Ohio State University Direct Marketing Maps & Apps program,  
<http://go.osu.edu/mapsandapps>

Social Media Examiner,  
[www.socialmediaexaminer.com/tag/twitter-marketing](http://www.socialmediaexaminer.com/tag/twitter-marketing) &  
<http://www.socialmediaexaminer.com/how-to-use-twitter-for-business-and-marketing>

## About the Author

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As an Ohio State University (OSU) research and Extension state specialist with the College of Food, Agricultural & Environmental Sciences, Dr. Julie Fox focuses on working with food and agricultural entrepreneurs interested in improving their marketing practices and community leaders interested in improving market conditions.



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