

Successful SET regions have five common characteristics; therefore, a commitment of all regional team members to the following is extremely important:

- Recognition that regional strategies represent a key part of the overall economic development blueprint for the region's small communities, cities, and counties;
- Openness to exploring economic activities that focus on strengthening a handful of key existing or emerging economic clusters in the region;
- Commitment to gathering inputs and insights from a large diverse set of institutions and people when determining the region's goals and plans, going well beyond only economic development professionals and elected officials;
- Willingness to take a fresh look at where the region is, where it wants to go, and the best way to get there;
- Commitment to devote significant time and energy needed a) to actively participate and work through all SET planning materials as a regional team; and b) to use this process to develop a High Quality regional economic development Plan (HQP) that is developed and implemented by the regional team.

Planning Process: A Key Component of the SET Program:

The SET program includes nine (9) core modules that are facilitated with each regional team on a face-to-face basis. State Coaching Teams, made up of representatives of your state's land-grant university-based Extension Service, state USDA Rural Development staff, and other key partners, will facilitate the SET planning process and serve as resource persons to your team. Approximately 35+ hours of active facilitated planning will be provided to each regional team over the course of several months. Selected regions are expected to actively participate in the entire process. More information about the stages of the process is available at: http://srdc.msstate.edu/set/files/set_overview.pdf.

The High Quality Plan: A Critical Component of the SET Program:

The SET planning process is a means to an end. The end, of course, is a region with a stronger economy. Regions that join SET are required to develop and implement a HQP. (Details on the attributes of a High Quality Plan are available on the SET website listed on the link below.) Development of the HQP positions the region for implementation of the plan. http://srdc.msstate.edu/set/high_quality_ed_plan.html

Limited Amount of Technical Assistance Available to Regional Teams:

Aside from facilitating the SET process, the State Coaching Team will provide up to 40 hours of technical assistance to your regional team for a period of 12 months once your team has completed its SET planning process. By technical assistance we mean that Extension educators and USDA RD State staff will seek to assist your team in securing the type of information (e.g., data, expertise, advice) needed to guide your regional team as you begin to implement your High Quality Plan (HQP). This includes securing the help of university colleagues or USDA RD state staff members who may have the background/expertise needed by your team

Major Benefits to Successful Applicants:

Each selected region will receive a number of important benefits including:

- Valuable coaching on the core building blocks that will serve as the foundation for developing and launching your region's HQP.

- In-depth data that are tailored to your region, information that helps delineate the critical drivers of your economy (including the presence or emergence of regional clusters).
- Tools that uncover local assets and resources that can be tapped to advance your region's economic strategies and actions.
- Coaching and a limited amount of technical assistance (up to 40 hours over a period of one year after completion of the SET planning process) from Extension educators, USDA RD State staff, and the Regional Rural Development Centers to guide your regional team as you begin to implement your HQP.
- Opportunity to share information and gather ideas/insights from other regions across the nation involved in the SET program.

The Rural Requirement:

Each region must encompass two to three counties or districts and the population and/or geographic area of the region must be at least 51% rural in nature OR (2) 75% of the region's land area must be located in rural areas of that region. (See definitions and resources in the "Additional Information" section of this document.) While a region may cross state boundaries (something we encourage if it makes sense for your region), the counties that make up that multi-state region must meet the rural requirement as well.

Deadline Date for Applications:

Applications are due electronically no later than June 24, 2013 (by 11:59 p.m. local Time). Please submit your application to: Christine Sorensen, USDA Rural Development/ christine.sorensen@sd.usda.gov . You will receive an acknowledgement of your application within two business days. We urge all applicants to contact us immediately if they have not received an acknowledgement within this time period.

All applications will be carefully studied by a state review team representing the state's USDA RD office, Cooperative Extension Service, and other key community/economic development organizations or agencies. The state review team may contact applicants in order to conduct site visits or to coordinate conference calls with representatives of your group. Once the state review team has completed its evaluation of all SET applicants, it will submit its recommendations to the national USDA RD office. Key representatives from USDA RD and the Regional Rural Development Centers may initiate conference calls with the pool of finalists. The national USDA RD Office will make the final decision regarding regions in each of the target states that will be invited to be part of the SET program. This announcement is expected to take place sometime in August 2013].

Questions?

If you have any questions, please contact:

Christine Sorensen

USDA Rural Development Coordinator

Ph: 605-224-8870 Ext. 123 or 605-530-5353

christine.sorensen@sd.usda.gov

Kari O'Neill

SDSU Extension

Community Development Specialist

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Phone: 605-685-6972



Part A: Information about Your Regional Team

- a. Name of your Regional Team (if none has been decided yet, just provide a name that best describes the geographic area of your regional group).

NOTE: For purposes of this application, a region is defined as an area that encompasses three or more counties or districts that are contiguous to one another. It is acceptable for your region to cross state boundaries.

- b. What counties or districts are included in you region? _____

Contact person for your regional team: _____

- c. Email address: _____ *Please indicate whether:*
 Business OR Personal

- d. Telephone number: _____ Business OR Personal

- e. Mailing address: _____ Business OR Personal

- f. SET is particularly appropriate for newly forming or inactive regions; thus, we will award maximum points (15 points) to such regions. We know that SET can also be helpful to more established regions that are open to reconsidering all aspects of their existing plans; such regions will be considered, and will be awarded fewer points. Please place an "X" by the ONE statement that best describes your regional team.

Our regional team:

- Is brand new and has been organized for the purpose of applying for the SET program (15 points)
- Has been organized for more than one year, but is inactive and/or in need of help to get back on track (15 points)
- Is less than one year old and is still trying to get off the ground in developing a sound regional economic development plan (10 points)
- Has been in place for one year or more and has developed OR is pursuing an effective regional economic development plan. The group is open to reconsidering all aspects of the plan (0 points)

Part B: Brief Economic Description of Your Region (250 word limit)

Present an overview of why the proposed area is an economic region and the sectors that represent key drivers of your economy. Here are the types of information you might include in your description:

- **Economic region:** Is this region an economic region? For instance, what evidence do you have that the counties or districts in your region, taken together, constitute an economic region (or an emerging economic region)?
- **Key sectors that make up your economy and the current health of these sectors:** In general, tell us about how the economy of your region is doing and why. Are your key sectors stable, expanding, declining, or mixed in terms of their performance?

Part C: History of Working Together in the Region (250 word limit)

Please describe your regional team's history of working together on economic development issues in the past. What have been your successes, if any? What have been your challenges or barriers, if any? Please note that points are not awarded for the volume of your past history, since SET is ideal for new groups. Rather, points are awarded for the completeness and clarity of the description.

Part D: Challenges of Pursuing a Regional Economic Development Plan (250 word limit)

In Part C, you discussed the history of working together across your region. In this part, please focus on the future and, specifically, what you anticipate will be some of the key challenges that your team will face as it seeks to develop and launch a regional economic development plan? Please address how you may resolve these issues. For instance, consider potential challenges related to:

- A. Recruiting a large and diverse set of regional team members
- B. Developing a regional mindset
- C. Assuring strong active participation from all regional team members throughout a long process
- D. Assuring that all regional team members bring to SET a true willingness to take a fresh look at the region and its challenges and opportunities
- E. Implementing a plan
- F. Other key challenges your region believes it may encounter

Part E: Interest in the SET Initiative (400 word limit)

1. Explain why your regional team would like to be part of the SET program. What are the primary factors influencing your interest in SET right now?
2. What do you hope/expect will happen in your region due to your participation in SET?

Part F: Current Members of Your Regional Team and Commitment Letters

Please provide the names of the individuals and their respective organization/agency affiliations that have agreed to be part of your regional team. More effective regional teams include representation from many sectors. Applications with broad representation will score higher. ALSO, a **signed commitment letter** (see attached example) from each person on your team that states that he/she has agreed **(1) to actively participate** in the 35+ hours of SET planning process and **(2) to honor the commitments** stated below must be included with this application.

Name of Regional Team Member	Primary Organization/Agency the Person Represents	Have Commitment Letter from this Person?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

(Feel free to attach a separate sheet if needed to add more Regional Team members)

Commitments: Success of SET depends on the commitment of all regional team members to the following:

- Recognition that regional strategies represent a key part of the overall economic development blueprint for the region’s small communities, cities, and counties;
- Openness to exploring economic activities that will focus on strengthening a handful of key existing or emerging economic clusters in the region;
- Commitment to gathering inputs and insights from a large diverse set of institutions and people when determining the region’s goals and plans;
- Willingness to take a fresh look at where the region is, where it wants to go, and the best way to get there;
- Commitment to devoting the significant time and energy needed a) to actively participate and work through the entire SET planning process as a regional team; and b) to use this process as the foundation for a High Quality regional economic development Plan that is developed and implemented by the regional team.

Additional Information for Applicants

Definition of Rural

For purposes of this application, rural refers to counties that are classified as nonmetropolitan areas by the Office of Management and Budget. Nonmetropolitan areas can be either micropolitan or noncore counties. This information can be downloaded from the following SRDC web site: <http://srdc.msstate.edu/set/definitionrural.html>

Budgeting for SET Meeting Expenses

SET funds are not available to support meeting room rentals or refreshments. As such, regional teams are encouraged to seek local sponsors to pay the cost of meeting room rentals or for meals, snacks, and/or drinks that the team may wish to make available during the SET planning process sessions.

How Proposals Will Be Scored

All proposals will be scored on a **200 points basis**. The following details the maximum amount of points associated with each component of the SET application. Please note that in addition to the scores associated with each SET application, USDA RD will be looking for other key elements in the selection process, such as regions with: (a) a different mix of recent regional work history; (b) varying levels of ruralness; (c) different economic characteristics; (d) crossing state lines; (e) varying levels of social and demographic features (i.e., high poverty, population migration patterns, and racial/ethnic changes). These additional elements are intended to ensure that a good mix of regions is part of the SET program.

	<u>Maximum Points Possible</u>
Work history of your region (Part A.,g.)	15
Description provided of your economic region (Part B)	20
Description of history of working together (Part C)	15
Discussion of challenges of pursuing a regional plan (Part D)	40
Discussion of the region's interest in the SET initiative (Part E)	50
Diversity of people/organizations that have committed to be on your SET team (Part F)	50
Overall quality and completeness of the proposal	10
TOTAL POINTS	200

Please submit to Christine Sorensen/ Christine.sorensen@sd.usda.gov by 11:59 PM your local time **June 24, 2013**.

Sample Commitment Letter:

Date:

Name
Organization
Address

This is a commitment letter submitted on my behalf in support of the Stronger Economies Together application. I am willing to attend and be actively involved in the 35+ hours of SET training included in this application.

I am committed to the success of this program for my region and believe that:

- Regional strategies represent a key part of the overall economic development blueprint for the region's small communities, cities, and counties;
- Openness is required to explore economic activities focused on strengthening existing or emerging economic clusters in the region;
- Gathering inputs and insights from a diversity of institutions and people when determining the region's goals and plans is important;
- It takes a fresh look at where the region is, where it wants to go and the best way to get there;
- Commitment is needed to devote the time and energy needed to actively participate and work through all SET training materials as a regional team.

Sincerely,

Signature