****State Resource Team

Readiness Assessment Summary

Region: Date of Visit:

Visitor(s)

**Check Point #1:**  Meeting of Key Partners - Can the region get the partners in the room?

* How many people came?
* How many different organizations were represented?
* Were there any obvious missing partners? (i.e. local government, education, business/industry, economic development) If so, who was missing?

**Check Point #2:** Coaches describe SET and outline expectations – Will the region commit to the roles?

* + Were all roles assigned?
  + How many people volunteered?

**Check Point #3:** Coaches distribute “Are We Ready” assessment followed by debrief with interview guide - How do the regional participants view their readiness?

* + What was the range of scores?
  + What was the average score?
  + What key strengths were discussed?
  + What key concerns were raised?

**Check Point #4:** Coaches go on tour with members of the regional team - Do coaches hear any concerns that might block the process or strengths that may aid in success?

* + What concerns were raised or observed?
  + What strengths or opportunities were shared or observed?